

1.0 INTRODUCTION

1.1 Client Brief and Scope of Works

This Street Furniture, Notice Management and Courtyard Design schedule lists the quantity of items required to upgrade the facilities around the exterior campus of St Mary's College. It also includes a specific scope of works for the courtyard area to be upgraded.

It follows on from the Design Manual for Street Furniture and Notice Management also produced by Ingleton Wood which explains the Design principles for these areas including some guidelines for installation of items listed in this document. It is therefore advised that these two documents are viewed in conjunction with one another.

This schedule should also be viewed alongside the relevant drawings showing the locations for the new items of Street Furniture and Notice Management around the campus and new design for the Chapel Courtyard. Drawings as follows:

1. Drawing No. 81066 **901**, Site Plan: Street Furniture Layout
2. Drawing No. 81066 **902**, Site Plan: Notice Management Layout
3. Drawing No. 81066 **903 - 1**, Plan: Chapel Courtyard Option 1
4. Drawing No. 81066 **903 - 2**, Plan: Chapel Courtyard Option 2/3

It should be noted that due to the historic importance of the College campus it is recommended that planning permission and listed building consent be sought for these works. Ingleton Wood will seek this approval and it is advised that no work is undertaken until it is gained.

Generally new locations of Street Furniture and Notice Management are based on existing locations of fly posters, signs and street furniture. Therefore, before new items are installed the appointed contractor must remove existing items and make good existing surfaces. This should be undertaken with the advice of College Estates Manager who is also to advise on what is to be done with existing equipment removed from around the campus.

1.2 Contacts

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