

Civic Centre, 44 York Street, Twickenham TW1 3BZ
tel: 020 8891 7300 text phone 020 8891 7120
fax: 020 8891 7789
email: envprotection@richmond.gov.uk
website: www.richmond.gov.uk

NEIGHBOUR CONSULTATION

The Owner/Occupier
1 Heathside
Whitton
TW4 5NJ

Please contact: Customer Support

Our ref: DC/BRS
Application:10/0245/FUL

Date: 6 April 2010

Dear Sir/Madam

Site: Woodlawn Garage,644 Hanworth Road,Whitton,TW4 5NP

Proposal: Demolition of the existing buildings and erection of 2, two storey blocks comprising 1 block at front of the site with retail unit at ground floor level, 2 Bedsits and a 1 Bed flat at first floor level and a 2 Bed flat to be located within the roof space. Erection of 1 block at the rear of the site comprising 5 no.2 bedroom flats together with ancillary car parking and access.

The above application has been received and plans and details are available for viewing at the Civic Centre, 44 York Street, Twickenham, Monday to Friday 9am to 4.30pm, with a Duty Officer answering queries (for an appointment please call 08456 122 660) between 1pm to 4.30pm daily.

Plans only, can be viewed at **Heathfield Library** at the times below or on the Council's website at www.richmond.gov.uk/planning_applications_online/.

Opening times at Percy Road - Telephone 020 8894 1017 - Tuesday 10am to 1pm, 2pm to 6pm; Wednesday, Friday 2pm to 6pm; Saturday 10am to 1pm, 2pm to 5pm. Closed all day Monday and Thursday, Sundays and Bank Holidays.

If you show this letter to the receptionist or librarian, it will help them to find the item. **Please note that putting applications on the website or in the library can take a little longer than sending letters to neighbours. You may therefore wish to check that they have arrived at the library /website before you make your journey.**

Your written views are invited on the application and the attached notes are for your guidance if you decide to write to us. Please advise any freeholder or leaseholder of this letter as they may wish to comment. Your particular attention is drawn to the paragraph 'Taking Your Views Into Account', which explains the procedure governing when there is an opportunity to speak to Members about a particular application. Most applications are decided between 4 and 8 weeks after receipt and views submitted will be carefully considered right up to the final decision stage. However, to be certain your views will be taken into account they should be sent to us within 21 days of the date of this letter i.e. 27 April 2010.

If you wish to e-mail your views, please ensure that you supply a postal address. Please address your correspondence to Development Control at the address at the top of this letter. Please ensure you quote reference number 10/0245/FUL.

Any written representations received are included in the hard copy case file documents available for inspection by the public and will normally be available on the Council's website. Do not include any sensitive information with the details you send to us. A copy of the Council's Personal Information Policy is available on the Council website or on request from the Civic Centre, 44 York Street, Twickenham TW1 3BZ.

For information it is a legal requirement to publicise all planning applications either by letter or by site notice. It is the practice at Richmond upon Thames Council to publicise more widely than is required.

Not only do we seek to consult adjoining neighbours affected by a proposal by letter but notices may also be published in the local paper and/or may be displayed on or close to the site (for at least 21 days) for many applications.

Development Control Manager
London Borough of Richmond upon Thames

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