



LONDON BOROUGH OF  
RICHMOND-UPON-THAMES

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20 JUL 2015

PLANNING

Development Control  
Development and Street Scene  
London Borough of Richmond upon Thames  
Civic Centre, 44 York Street, Twickenham TW1 3BZ

Tel: 0845 612 2660  
Email: envprotection@richmond.gov.uk

15/07AS/DDO1

Application for approval of details reserved by condition.

Town and Country Planning Act 1990

Planning (Listed Buildings and Conservation Areas) Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting [www.planningportal.gov.uk/apply](http://www.planningportal.gov.uk/apply)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.  
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

**1. Applicant Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

**2. Agent Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

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### 3. Site Address Details

Please provide the full postal address of the application site.

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

Description of location or a grid reference. (must be completed if postcode is not known):

Easting:  Northing:

Description:

### 4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:

Officer name:

Reference:

Date (DD/MM/YYYY):  (must be pre-application submission)

Details of pre-application advice received?

### 5. Description Of Your Proposal

Please provide a description of the approved development as shown on the decision letter, including the application reference number and date of decision in the sections below:

**REFURBISHMENT AND RESTORATION OF PROPERTY INCLUDING ALTERATION TO ELEVATIONS, BASEMENT CONVERSION INCORPORATING FRONT AND REAR LIGHTWELLS AND NEW DORMER WINDOW AND TWO ROOFLIGHTS.**

Reference number:  Date of decision:  (Date must be pre-application submission) (DD/MM/YYYY)

Please state the condition number(s) to which this application relates:

<input checked="" type="checkbox"/>	DV49 CONSTRUCTION METHOD STATEMENT	6.	
<input type="checkbox"/>		7.	
<input type="checkbox"/>		8.	
<input type="checkbox"/>		9.	
<input type="checkbox"/>		10.	

Has the development already started?  Yes  No

If Yes, please state when the development started (DD/MM/YYYY):  (date must be pre-application submission)

Has the development been completed?  Yes  No

If Yes, please state when the development was completed (DD/MM/YYYY):  (date must be pre-application submission)

### 6. Discharge Of Condition

Please provide a full description and/or list of the materials/details that are being submitted for approval:

**A construction Method statement prepared by the contractor to address the points of condition DV49. A construction Method Statement detailing the basement construction and its construction sequence.**

### 7. Part Discharge Of Condition(s)

Are you seeking to discharge only part of a condition?  Yes  No

If Yes, please indicate which part of the condition your application relates to:

### 8. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form:

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:

The correct fee:

### 9. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

*Leonie Fitzgerald - Julian Cowie Architects*

Date (DD/MM/YYYY):

16/07/2015

(date cannot be pre-application)

### 10. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

### 11. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

+ 44

0207 253 6333

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

*leonie.fitzgerald@jc-architects.co.uk*

### 12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

Agent

Applicant

Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: