

## PP-13190001

Development Control
Development and Street Scene
London Borough of Richmond upon Thames
Civic Centre, 44 York Street, Twickenham TW1 3BZ

Tel: 0845 612 2660

Email: envprotection@richmond.gov.uk

## Application for a Non-Material Amendment Following a Grant of Planning Permission Town and Country Planning Act 1990 (as amended)

## Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location	
Disclaimer: We can only make recommendation	ns based on the answers given in the questions.
	n of site location must be completed. Please provide the most accurate site description you can, to
Number	24
Suffix	
Property Name	
Address Line 1	
Cedars Road	
Address Line 2	
Address Line 3	
Richmond Upon Thames	
Town/city	
Hampton Wick	
Postcode	
KT1 4BE	
Description of site location must	be completed if postcode is not known:
Easting (x)	Northing (y)
517206	169869
Description	

Applicant Details
Name/Company
Title
First name
Joanna
Surname
Ketley
Company Name
Address
Address line 1
24 Cedars Road
Address line 2
Address line 3
Town/City
Hampton Wick
County
Richmond Upon Thames
Country
Postcode
KT1 4BE
Are you an agent acting on behalf of the applicant?
○ No
Contact Details
Primary number

Secondary number
Fax number
Email address
***** REDACTED *****
Agent Details
Name/Company
Title
First name
Emily
Surname
Dawson
Company Name
My-architect
Address
Address line 1
Unit Number 213
Address line 2
The BusWorks
Address line 3
North Road
Town/City
London
County
Country
United Kingdom
Postcode
N7 9DP

Contact Details
Primary number
***** REDACTED *****
Secondary number
Fax number
Email address
***** REDACTED ******
Eligibility
Does the applicant have an interest in the part of the land to which this amendment relates?
<ul><li>✓ Yes</li><li>○ No</li></ul>
If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?
○Yes
<ul><li>○ No</li><li>② Not applicable</li></ul>
Description of Your Proposal
Please provide the description of the approved development as shown on the decision letter
Changes to the rear and side elevations of the existing ground floor extension, including replacing the existing rear window and doors with double doors and a box window, replacing the existing roof lights and adding three new roof lights to the side.
Reference number
24/0762/HOT
Date of decision
22/05/2024
What was the original application type?
Householder planning permission
For the purpose of calculating fees, which of the following best describes the original development type?
<ul> <li>Householder development: Development to an existing dwelling-house or development within its curtilage</li> <li>Other: Anything not covered by the above category</li> </ul>

Non-Material Amendment(s) Sought
Please describe the non-material amendment(s) you are seeking to make
Removing the proposed box window on the rear elevation and replacing with one set of french doors with glass side panels. Updates to the roof-lights in the side elevation.
Please state why you wish to make this amendment
Changes required due to changes to the ground floor plan.
Are you intending to substitute amended plans or drawings?  ② Yes  ○ No
If yes, please complete the following details
Old plan/drawing numbers
447 P01 01-03 200-500 240313
New plan/drawing numbers
447 P03 01-03 200-500 240626
Site Visit
Can the site be seen from a public road, public footpath, bridleway or other public land?
<ul><li>○ Yes</li><li>⊘ No</li></ul>
If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?
<ul><li>○ The agent</li><li>⊙ The applicant</li><li>○ Other person</li></ul>
Pre-application Advice
Has assistance or prior advice been sought from the local authority about this application?  ○ Yes  ○ No

With respect to the Authority, is the applicant and/or agent one of the following:  (a) a member of staff  (b) an elected member  (c) related to a member of staff  (d) related to an elected member
It is an important principle of decision-making that the process is open and transparent.
For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.
Do any of the above statements apply?
<ul><li>○ Yes</li><li>⊙ No</li></ul>
Declaration
I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.  I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.  I/We also accept that, in accordance with the Planning Portal's terms and conditions:  - Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;  - Our system will automatically generate and send you emails in regard to the submission of this application.
✓ I / We agree to the outlined declaration
Signed
Harry Molyneux
Date
26/06/2024

**Authority Employee/Member**