

Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or  
Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

### Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

3

Suffix

Property Name

Address Line 1

Lawn Crescent

Address Line 2

Address Line 3

Richmond Upon Thames

Town/city

Richmond

Postcode

TW9 3NR

Description of site location must be completed if postcode is not known:

Easting (x)

519044

Northing (y)

176404

**If the location is unclear or there is not a full postal address, describe as clearly as possible where it is**

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

## Applicant Details

### Name/Company

Title

First name

Surname

Company Name

### Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

Yes

No

### Contact Details

Primary number

Secondary number

Fax number

Email address

## What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

**Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?**

Yes

No

**Are you wishing to carry out works to tree(s) in a conservation area?**

Yes

No

**Documents and plans (for any tree)**

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

Yes

No

## Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

I attach a sketch plan of our back garden and two photos taken from the ground floor patio doors and first floor window. The garden is 19m long and 6.5m wide and faces due south. The grey areas in the plan are patio and paths, the dark blue a garden shed, the light blue the backs our house and our neighbours. The white areas that fill the rest of our back garden are densely planted with shrubs and plants. The stars show the positions of trees (red/orange) and large shrubs (green). There are 7 mature trees in our back garden or immediately adjoining. The ash is c. 14m high and wide, the two Bradford Pears (marked B) c. 12m tall, the two palms c. 7m tall, the magnolia (marked M) c. 5m tall. There are at least 8 very large shrubs over 3m tall (marked in green), mostly camellias, and many smaller shrubs and ornamental trees.

We wish to remove the arbutus unedo (marked in red). It is now more than 6m tall and 7m wide. It stands 7m from the back of our house close to the garden wall separating us from 2 Lawn Crescent. As the garden is only 6.5m wide, the arbutus now comes more than half way across our back garden and largely blocks the view from our back room, which has large patio doors looking out onto the garden. It also blocks light and sun in our courtyard garden, which was planted as a mediterranean garden but is now too shady for most flowers adapted to the dry conditions. We first planted the arbutus more than 30 years ago as a seedling, expecting it to grow into a small shrub! It has always grown very strongly, often to its own detriment. It has been damaged by high winds on two occasions, snapping off at the top of the bole, which has resulted in a very dense crown. It has been pruned in 2015 and 2018 as it was getting too large, which only seemed to encourage it to grow faster, so that it was soon larger than before. It is now much too large for its position, blocking out much of our view of the rest of the garden and of the other large trees and shrubs. It either needs to be reduced drastically, which I am advised by tree surgeons is not a realistic proposition as it would require very heavy pollarding and turn it into an unattractive twiggly stump, or removed.

The amenity value of the arbutus is limited. Our back garden is enclosed by the backs of houses on all sides. The arbutus is not visible from any road. The only gardens with much in the way of trees and large shrubs are ours and 4 Lawn Crescent, plus the large ash on our boundary with 2 Lawn Crescent. The arbutus is really only visible from our house and the houses between us and Sandycombe Road, and only visible from them because the trees that were in their back gardens have all been removed! They will still enjoy a broad expanse of tall trees and shrubs from our garden and No 4 without the arbutus!

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

### Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
  - mark and name surrounding roads
  - sketch in buildings, including adjoining properties
  - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
  - marking all trees on the plan, but only numbering those to which you want to carry out work
  - showing the approximate distance between the application tree(s) and buildings
  - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

## Tree Ownership

Is the applicant the owner of the tree(s)?

Yes

No

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

Yes

No

## Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

I / We agree to the outlined declaration

Signed

David Shaw

Date

26/08/2024