

Development Control
Development and Street Scene
London Borough of Richmond upon Thames
Civic Centre, 44 York Street, Twickenham TW1 3BZ

Tel: 0845 612 2660

Email: envprotection@richmond.gov.uk

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

## Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

## Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant I	Name and Address	2. Agent Name and Address	
Title:	First name:	Title: First name: LES	
Last name:		Last name: WEST	
Company (optional):		Company (optional):	
Unit:	House number: House suffix:	Unit: House number: House suffix:	
House name:		House name:	
Address 1:		Address 1: BICESTER RO	
Address 2:	an in the second	Address 2:	
Address 3:		Address 3:	
Town:		Town: RICHTIONO	
County:		County: Suerrey	
Country:		Country:	
Postcode:		Postcode: Tw9 4QL	

9. Authority Employee / Member	
With respect to the Authority, I am:	
(a) a member of staff (c) related to a member of staff	Do any of these statements apply to you?
(b) an elected member (d) related to an elected membe	
If You along assuide details of the same solutionship and so	
If Yes, please provide details of the name, relationship and ro	
10. Application For Tree Works - Checklist	
Only one conv of the application form and additional informa	tion (Question 8) is required. Please use the guidance and this checklist to
make sure that this form has been completed correctly and th	nat all relevant information is submitted. Please note that failure to plication being rejected or delayed. You do not need to fill out this section,
Sketch Plan	
<ul> <li>A sketch plan showing the location of all trees (see Q</li> </ul>	(uestion 8)
For all trees	
(see Question 7)	
Clear identification of the trees concerned	
<ul> <li>A full and clear specification of the works to be carrie</li> </ul>	o out
For works to trees protected by a TPO (see Question 7)	
Have you:	
<ul> <li>stated reasons for the proposed works?</li> </ul>	
<ul> <li>provided evidence in support of the stated reasons?</li> </ul>	in particular:
<ul> <li>if your reasons relate to the condition of the tree</li> </ul>	
<ul> <li>appropriate expert</li> <li>if you are alleging subsidence damage - a report</li> </ul>	t by an appropriate engineer or surveyor
and one from an arboriculturist.	
<ul> <li>in respect of other structural damage - written to</li> </ul>	echnical evidence
<ul> <li>included all other information listed in Question 8?</li> </ul>	
11. Declaration - Trees	AND A SECOND CONTRACTOR OF THE PERSON OF THE
I/we hereby apply for consent/give notice for tree work as desc	cribed in this form and the accompanying plans and additional information.
Signed - Applicant:	Or signed - Agent:
	Q. West
Date (DD/MM/YYYY):	4-
9 17 24 (This date must not be before the	
12. Applicant Contact Details	13. Agent Contact Details
Telephone numbers Extens	Telephone numbers
Country code: National number: numb	MINISTER CONTRACTOR OF THE PROPERTY OF THE PRO
	0208 392-9289
Country code: Mobile number (optional):	Country code: Mobile number (optional):
Country code: Fax number (optional):	Country code: Fax number (optional):
Email address (optional):	Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)

3. Trees Location	4. Trees Ownership
If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)	Is the applicant the owner of the tree(s):  Yes  No If 'No' please provide the address of the owner (if known and if different from the trees location)
	Title: First name:
Unit: House House suffix:	Last name:
House name:	Company
Address 1:	(optional): House House
Address 2:	House number: suffix:
Address 3:	name:
Town:	Address 1:
	Address 2:
County: Postcode	Address 3:
(if known): L	Town:
If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the	County:
rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or	Country:
provide an Ordnance Survey grid reference:  Description:	Postcode:
Description.	Telephone numbers Extension
	Country code: National number: number:
	Country code: Mobile number (optional):
	Country code. Mobile number (optional).
	Country code: Fax number (optional):
	Email address (optional):
5. What Are You Applying For?	6. Tree Preservation Order Details
	If you know which TPO protects the tree(s), enter its title or number
Are you seeking consent for works to tree(s) Yes No	below.
subject to a TPO?	
Are you wishing to carry out works to tree(s) Yes No	. 4-
in a conservation area?	
7. Identification Of Tree(s) And Description Of Works	
Please identify the tree(s) and provide a full and clear specification of necessary. You might find it useful to contact an arborist (tree surge	of the works you want to carry out. Continue on a separate sheet if on) for help with defining appropriate work. Where trees are
protected by a TPO, please number them as shown in the First Sche	dule to the TPO where this is available. Use the same numbers on
your sketch plan (see guidance notes).  Please provide the following information below: tree species (and t	he number used on the sketch plan) and description of works. Where
trees are protected by a TPO you must also provide reasons for the v	work and, where trees are being felled, please give your proposals for
planting replacement trees (including quantity, species, position an E.g. Oak (T3) - fell because of excessive shading and low amenity value.	d size) or reasons for not wanting to replant.  Replant with 1 standard ash in the same place.
5. DAY NOTICE TO FOLL T	
HORSE CHESTNUT IN FRONT	CARDON OUD MAIN
ROMO & PAUEMONT. TO SCH	or of Church.
LOTO O PRIORISON. 10 SCA	

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