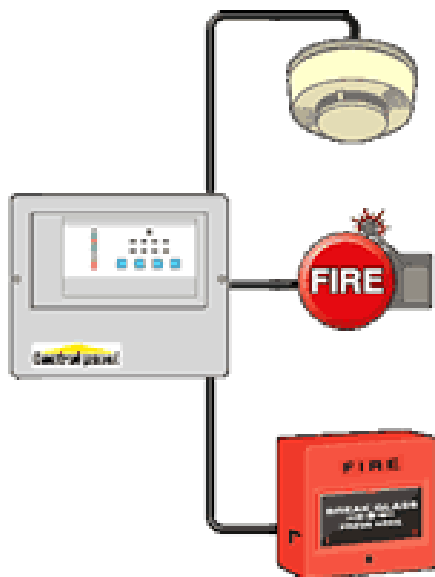




FIRE SAFETY MANAGEMENT AND FIRE EMERGENCY PLAN FOR OUTBUILDING AT

12 Waverley Avenue, Twickenham, TW2 6DW



FIRE SAFETY MANAGEMENT

STATEMENT OF INTENT

Mike Beck Design Ltd believes that ensuring the health and safety of staff, visitors, service users and all relevant persons is essential to our success.

We are committed to:

1. Preventing accidents
2. Compliance with statutory requirements as a minimum.
3. Assessing and controlling the risks that arise from our work activities.
4. Providing a safe and healthy building
5. Ensuring safe working methods and providing safe working equipment.
6. Monitoring and reviewing our systems and prevention measures to ensure their effectiveness.
7. Setting targets and objectives to develop a culture of continuous improvement.
8. Ensuring adequate welfare facilities exist throughout the department.
9. Ensuring adequate resources are made available for health and safety issues, so far as is reasonably practicable.

A Fire Safety Management System will be created to ensure the above commitments can be met. Employees throughout the department must play their part in the creation of a safe and healthy working environment for all.

To summarise the Fire Safety Measures for the project, we will ensure to:

1. Install an interlinked Smoke Detection System
2. Ensure a safe route of escape from all inner rooms
3. Ensure that fire doors are used where required

1. Smoke Detection System



In line with Building control requirements, an interlinked smoke detection system will be installed to the outbuilding. This will mean smoke alarms on every level, interlinked so that when one sounds they all sound. This will also be linked to a heat detector in the kitchen.

2. Inner Rooms

The building has been designed to have minimal inner rooms, so all rooms are accessible via the French doors. Due to the small size of the building, the escape distances from within the outbuilding are very small. There is one inner room, which is a storage room and this also has a fire escape window from it to the garden.

3. Fire Doors

Due to the fact that the building is at one level, there is no requirement for fire doors. As a company however, we also specify fire doors as an additional measure. These will be installed to the only door. These are not a requirement under BC regulations but will be installed as an additional measure.

Practical Home Owner Plan

Before completion, a fire safety plan will be developed with the homeowners. This will include:

- *Maintenance plan for Fire Alarms and detection*
- *Escape plan in the event of a fire*
- *Assembly points front and rear*
- *Fire Safety information*
- *Clear instruction that the building cannot be re-entered / reoccupied.*