



LONDON BOROUGH OF
RICHMOND UPON THAMES



Development Control
Development and Street Scene
London Borough of Richmond upon Thames
Civic Centre, 44 York Street, Twickenham TW1 3BZ

Tel: 0845 612 2660
Email: envprotection@richmond.gov.uk

09 / 0481 / FU

Application for Planning Permission. Town and Country Planning Act 1990

Publication of planning applications on council web sites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If any other information that is provided as part of the application which falls within the definition of personal data under the Data Protection Act and is not to be published on the council's website, please contact the council's planning department.

1. Applicant Name, Address and Contact Details

Title:	<input type="text" value="Mr"/>	First name:	<input type="text" value="Roger"/>	Surname:	<input type="text" value="Hackett"/>		
Company name:	<input type="text" value="Strawberry Hill Trust"/>						
Street address:	<input type="text" value="96 Clifden Court"/>			Country Code:	National Number:	Extension Number:	
	<input type="text" value="Clifden Road"/>			Telephone number:	<input type="text"/>	<input type="text"/>	
Town/City:	<input type="text" value="Twickenham"/>			Mobile number:	<input type="text"/>	<input type="text"/>	
County:	<input type="text"/>			Fax number:	<input type="text"/>	<input type="text"/>	
Country:	<input type="text" value="UK"/>			Email address:	<input type="text"/>		
Postcode:	<input type="text" value="TW1 4LR"/>						
Are you an agent acting on behalf of the applicant?				<input type="radio"/> Yes <input checked="" type="radio"/> No			

2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

3. Description of the Proposal

Please describe the proposed development including any change of use:

New plant room (G23) to facilitate the separation of services from St Mary's University College. The new single-storey building will be constructed on the footprint of the lost scullery as shown by archaeological investigations.
New concrete paved path to rear staff entrance.
New external disabled access ramp to serve lower ground floor of the Waldegrave Wing, together with the provision of disabled car parking.
New external access ramp to education rooms.
New internal disabled hoist.

Has the building, work or change of use already started? Yes No

4. Site Address Details

Full postal address of the site (including full postcode where available)		Description:
House:	<input type="text"/>	
Suffix:	<input type="text"/>	
House name:	<input type="text" value="St Marys University College"/>	
Street address:	<input type="text" value="268 Waldegrave Road"/>	
Town/City:	<input type="text" value="TWICKENHAM"/>	
County:	<input type="text"/>	
Postcode:	<input type="text" value="TW1 4SX"/>	
Description of location or a grid reference (must be completed if postcode is not known):		
Easting:	<input type="text" value="515805"/>	
Northing:	<input type="text" value="172252"/>	

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: First name: Surname:

Reference:

Date (DD/MM/YYYY): (Must be pre-application submission)

Details of the pre-application advice received:

Advice sought via Ms Duckham, Conservation Officer for London Borough of Richmond upon Thames, in parallel with the submission for listed building consent.

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Are there any new public roads to be provided within the site? Yes No

Are there any new public rights of way to be provided within or adjacent to the site? Yes No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? Yes No

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste? Yes No

If Yes, please provide details:

Recycle bins are sited in the car park as agreed with the Borough. In addition, there are recycle bins at the rear entrance to the house on a new paved area and path.

Have arrangements been made for the separate storage and collection of recyclable waste? Yes No

If Yes, please provide details:

Recycle bins are sited in the car park as agreed with the Borough.

8. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? Yes No

9. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? Yes No

10. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Walls - description:

Description of *existing* materials and finishes:

Brick English garden bond laid in lime mortar covered in cement render.

Description of *proposed* materials and finishes:

G23: Brickwork in English garden bond laid in lime mortar rendered with rough-cast lime stucco to match original.
New disabled access ramps with retaining walls of blockwork rendered with cement to match existing.

Roof - description:

Description of *existing* materials and finishes:

Not existing

Description of *proposed* materials and finishes:

Lead roof with rolls. Preservative treated softwood boards laid to 1:80 falls. New roof structure in softwood.

Windows - description:

Description of *existing* materials and finishes:

Not existing.

Description of *proposed* materials and finishes:

New oak frames with fixed and opening leaded lights to match original.

Boundary treatments - description:

Description of *existing* materials and finishes:

Prior's Garden: Oak Gothic tracery screen at west, hurdle to north.

Description of *proposed* materials and finishes:

Prior's Garden: reinstate west screen as hurdle on oak frame fence to match north screen.

10. Materials (continued)

Vehicle access and hard standing - description:

Description of *existing* materials and finishes:

tarmac

Description of *proposed* materials and finishes:

tarmac to match existing

Lighting - add description

Description of *existing* materials and finishes:

none

Description of *proposed* materials and finishes:

New recessed light fittings in new walls

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? Yes No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

Design and Access Statement

SHT GA 11C

SHT GA 41C

SHT GA 47C

SHT GA 51

SHT GA 53

SHT GA 126

SHT B 09

SHT B 10

11. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	27	29	2
Disability spaces	0	2	2

12. Foul Sewage

Please state how foul sewage is to be disposed of:

Mains sewer Package treatment plant Unknown
Septic tank Cess pit

Other

Are you proposing to connect to the existing drainage system? Yes No Unknown

13. Assessment of Flood Risk

Is the site within an area at risk of flooding? Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary. Yes No

If Yes, you will need to submit an appropriate flood risk assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? Yes No

Will the proposal increase the flood risk elsewhere? Yes No

How will surface water be disposed of?

Sustainable drainage system Main sewer Pond/lake
 Soakaway Existing watercourse

14. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, OR on land adjacent to or near the application site:

a) Protected and priority species

- Yes, on the development site Yes, on land adjacent to or near the proposed development No

b) Designated sites, important habitats or other biodiversity features

- Yes, on the development site Yes, on land adjacent to or near the proposed development No

c) Features of geological conservation importance

- Yes, on the development site Yes, on land adjacent to or near the proposed development No

15. Existing Use

Please describe the current use of the site:

Educational use and heritage site open to the public.

Is the site currently vacant? Yes No

Does the proposal involve any of the following:

Land which is known to be contaminated? Yes No

Land where contamination is suspected for all or part of the site? Yes No

A proposed use that would be particularly vulnerable to the presence of contamination? Yes No

Application advice

If you have said Yes to any of the above, you will need to submit an appropriate contamination assessment.

16. Trees and Hedges

Are there trees or hedges on the proposed development site? Yes No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? Yes No

If Yes to either or both of the above, you will need to provide a full Tree Survey with accompanying plan before your application can be determined. Your Local Planning Authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to construction - Recommendations'

17. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? Yes No

18. Residential Units

Does your proposal include the gain or loss of residential units? Yes No

19. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace? Yes No

20. Employment

If known, please complete the following information regarding employees:

	Full-time	Part-time	Equivalent number of full-time
Existing employees	0	0	0
Proposed employees	0	0	0

21. Hours of Opening

If known, please state the hours of opening for each non-residential use proposed:

Use	Monday to Friday		Saturday		Sunday and Bank Holidays		Not Known
	Start Time	End Time	Start Time	End Time	Start Time	End Time	
A1							<input checked="" type="checkbox"/>
A2							<input checked="" type="checkbox"/>
A3							<input checked="" type="checkbox"/>
A4							<input checked="" type="checkbox"/>
A5							<input checked="" type="checkbox"/>

21. Hours of Opening (continued)

B1A								<input checked="" type="checkbox"/>
B1B								<input checked="" type="checkbox"/>
B1C								<input checked="" type="checkbox"/>
B2								<input checked="" type="checkbox"/>
B8								<input checked="" type="checkbox"/>
C1								<input checked="" type="checkbox"/>
C2								<input checked="" type="checkbox"/>
D1								<input checked="" type="checkbox"/>
D2								<input checked="" type="checkbox"/>
Other								<input checked="" type="checkbox"/>

22. Site Area

What is the site area?

23. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Is the proposal for a waste management development? Yes No

24. Hazardous Substances

Is any hazardous waste involved in the proposal? Yes No

25. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

The agent The applicant Other person

26. Certificates (Certificate B)**Certificate of Ownership - Certificate B****Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7**

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land or building to which this application relates.

Notice recipient	Date notice served
Name: <input type="text" value="Russell Whittaker"/> Number: <input type="text" value="268"/> Suffix: <input type="text"/> Street: <input type="text" value="Waldegrave Road"/> Locality: <input type="text" value="St Mary's University College"/> Town: <input type="text" value="Twickenham"/> Postcode: <input type="text" value="TW1 4SX"/>	<input type="text" value="02/05/2008"/>

Title: First name: Surname:
 Person role: Declaration date: Declaration made

26. Certificates (Agricultural Holdings Certificate)**Agricultural Holding Certificate****Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7**

Agricultural Land Declaration - You Must Select Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding.

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Title: First Name: Surname:
 Person role: Declaration date: Declaration Made

27. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Date