

The Planning Inspectorate

For official use only
(Date received)
3-Sep-2009 16:20

QUESTIONNAIRE (Online Version)

PLANNING, LISTED BUILDING CONSENT OR CONSERVATION AREA CONSENT

Appeal Ref:	APP/L5810/A/09/2110641		
Appeal By:	Mr WG Bailey		
Address	37 Hamilton Road Twickenham		
Postcode	TW2 6SN	Grid Reference: Easting	5154635
		Northing	1733908

You must ensure that a copy of the completed questionnaire, together with any enclosures, is sent to us and the appellant, **within 2 weeks of the 'starting date'** given in our letter. **You must include details of the statutory development plan, even if you intend to rely more heavily on some other emerging plan.** Please send our copy to the case officer. Their address is shown on our letter.

If notification or consultation under an Act, Order or Departmental Circular would have been necessary before granting permission and has not yet taken place, please inform the appropriate bodies of the appeal now and ask for any comments to be sent direct to us within 6 weeks of the 'starting date'.

1	Despite our initial letter, do you consider that this appeal can be dealt with by the written representation procedure?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
	Do you wish to be heard by an Inspector at:	<i>Please scan under 08/2870/FUL</i>
	<input type="checkbox"/> a local inquiry? or	
	<input type="checkbox"/> a hearing?	
	How long do you expect an inquiry would last? <input type="text"/> days	
	How many witnesses do you intend to call? <input type="text"/>	
	What are the preferred Inquiry/Hearing dates you have agreed with the appellant/agent? (2 dates should be provided, or more if possible.)	
	<input type="text"/>	
	Note: If the written procedure is agreed the Inspector will visit the site <u>unaccompanied</u> by either party unless the relevant part of the site cannot be seen from a road or other public land, or it is essential for the Inspector to enter the site to check measurements or other relevant facts.	
2	a. If the written procedure is agreed, can the relevant part of the appeal site be seen from a road, public footpath, bridleway or other public land?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
	b. Is it essential for the Inspector to enter the site to assess the impact of the proposal?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
	Please explain:	
	<input type="text"/>	

- 2 c. Are there any known health and safety issues that would affect the conduct of the site inspection? YES NO

- 3 Please provide the name, telephone number and e-mail address of the officer we can contact to make arrangements for the site visit, hearing or inquiry.

Name Phone
Email

- 4 Does the appeal relate to an application for approval of reserved matters? YES NO

- 5 Was a GDPO 1995 Article 7 (Regulation 6 for listed building or conservation area consent) certificate submitted with the application? YES NO

- 6 Did you give publicity to the application in accordance with either Article 8 of the GDPO 1995, Section 67/73 of the Planning (Listed Buildings & Conservation Areas) act 1990 or Regulation 5 of the Planning (Listed Buildings & Conservation Areas) Regulations 1990? YES NO
 Document provided

- 7 Is the appeal site within;
a. A Green Belt? YES NO
b. An Area of Outstanding Natural Beauty? YES NO

- 8 Is there a known surface or underground mineral interest at or within 400 metres of the appeal site which is likely to be a material consideration in determining the appeal? YES NO
 Document provided

- 9 a. Are there any other appeals or matters relating to the same site still being considered by us or the Secretary of State? YES NO
Please give our reference numbers and if necessary attach details:
 Document provided

APP/L5810L/E/09/2110657/NWF

- b. Are there any other appeals or matters relating adjacent or close to the site still being considered by us or the Secretary of State? YES NO
Please give our reference numbers and if necessary attach details:
 Document provided

- 10 Would the development require the stopping up or diverting of a public right of way? YES NO
Please provide an extract from the Definitive Map and Statement for the area, and any other details.
 Document provided

- 11 a. Is the site in a Conservation Area? YES NO
Please attach a plan of the Conservation Area
 Document provided

- b. Does the appeal relate to an application for conservation area consent? YES NO

- 12 a. Does the proposed development involve the demolition, alteration or extension of a listed building? YES NO
 Date of listing:
 I II* II
- b. Would the proposed development affect the setting of a listed building?
Please attach a copy of the relevant listing description from the List of Buildings of Special Architectural or Historical Interest. YES NO
 Document provided
- 13 Has a grant been made under s3A or s4 of the Historic Buildings and Ancient Monuments Act 1953? YES NO
- 14 a. Would the proposals affect an Ancient Monument (whether scheduled or not)? YES NO
 b. Was English Heritage consulted?
Please send a copy of any comments. YES NO
 Document provided
- 15 Is any part of the site subject to a Tree Preservation Order?
Please send a plan showing the extent of the Order and any relevant details. YES NO
 Document provided
- 16 Have you made a Local Development Order under s61A to 61C of the Town and Country Planning Act 1990 (as inserted by s40 of the Planning and Compulsory Purchase Act 2004) relating to the application site?
Please attach a copy of the relevant order. YES NO
 Document provided
- 17 Does the appeal involve persons claiming Gypsy/Traveller status, whether or not this is accepted by the planning authority? YES NO
- 18 a. Is the appeal site in or adjacent to or likely to affect an SSSI or an Internationally designated site (ie. cSAC, SAC, pSPA, SPA Ramsar)?
Please attach the comments of Natural England YES NO
 Document provided
- b. Are any protected species likely to be affected by the proposals?
Please attach details. YES NO
 Document provided

19 Environmental Impact Assessment

Environmental Statement (ES)

Schedule 1

a. (i) Is the proposed development Schedule 1 development as described in Schedule 1 of The Town and Country Planning (Environmental Impact Assessment) (England & Wales) Regulations 1999?

YES NO

(ii) Under which description of development? (ie Nos 1-20)

Schedule 2

b. (i) Is the proposed development Schedule 2 development as described in Column 1, Schedule 2 of The Town and Country Planning (Environmental Impact Assessment) (England & Wales) Regulations 1999?

YES NO

(ii) Under which description of development in Column 1? (ie Nos 1-13)

(iii) Is the applicable threshold/criteria in Column 2 exceeded/met?

YES NO

c. Is the development within or partly within a 'sensitive area' as defined by Regulation 2 of The Town and Country Planning (Environmental Impact Assessment) (England & Wales) Regulations 1999?

YES NO

Document provided

Please provide details in the box below:

Screening

d. (i) Have you issued a screening opinion (SO)?

YES NO

Please attach a copy of the SO that was placed on the planning register, and any other related correspondence.

Document provided

(ii) Did the SO state that the proposed development is EIA development as defined by the EIA Regulations?

YES NO

If you decided that the proposed development is not EIA development as defined by EIA Regulations, please attach brief descriptions for your opinion.

Document provided

Environmental Statement (ES)

e. Has the appellant supplied an environmental statement?

YES NO

Please supply any related correspondence from statutory consultees and others that you may have had about the adequacy of the environmental information contained in the ES, having regard to The Town and Country Planning (Environmental Impact Assessment) (England & Wales) Regulations 1999 and Circular 2/99.

Document provided

Publicity

f. If applicable, please supply a copy of the site notice and local advertisement published under Article 8 of the GDPO 1995, as required for EIA development.

Document provided

20 Have all the notifications or consultations under any Act, Order or Departmental Circular, necessary before granting permission, taken place?

YES NO

Please attach copies of any comments that you received in response.

Document provided

21 Copies of the following documents must, if appropriate, be attached to this questionnaire;

Tick the 'Applies' checkbox to the right of each applicable document, then select whether you intend to send it by post or attach it now.

a. a copy of the letter with which you notified people about the appeal; *Applies*

b. a list of the people you notified and the deadline you have for their comments to be sent to us; *Applies*

Deadline:

c. all representations received from interested parties about the original application; *Applies*

d. the planning officer's report to committee or delegated report on the application and any other relevant documents/minutes; *Applies*

e. any representations received as a result of a GDPO 1995 Article 7 (or Regulation 6) notice; *Applies*

f. extracts from any relevant statutory development plan policies (even if you intend to rely more heavily on the emerging plan) You must include the front page, the title and date of the approval/adoption, please give the status of the plan. Copies of the policies should include the relevant supporting text. You must provide this even if the appeal is against non-determination; *Applies*

List of Policies:

g. extracts of any relevant policies which have been 'saved' by way of a Direction under paragraph 1(3) of Schedule 8 to the Planning and Compulsory Purchase Act 2004, that you consider necessary. Please attach a copy of the Direction and a copy of the letter from the Government Office which accompanied the Direction. *Applies*

List of Policies:

h. extracts from any supplementary planning guidance, that you consider necessary, together with its status, whether it was the subject of public consultation and consequent modification, whether it was formally adopted and if so, when; *Applies*

i. extracts from any supplementary planning document, that you consider necessary, together with the date of its adoption. In the case of emerging documents, please state what stage they have reached; *Applies*

j. a comprehensive list of conditions which you consider should be imposed if planning permission is granted. You need not attach this to the other questionnaire papers, but it should reach us within 6 weeks of the starting date. The list must be submitted separately from your appeal statement; *Applies*

k. any other relevant information or correspondence you consider we should know about; *Applies*

22 For appeals dealt with by written representations only.

Do you intend to send a 6 week statement about this appeal?

YES NO

- a. the relevant planning history, including a full list of the plans submitted with the application; *Applies*
- b. any supplementary reasons for the decision on the application or what the decision notice would have said; *Applies*
- c. matters which you want the Inspector to note at the site visit; *Applies*
- d. how the relevant development plan policies relate to the issues of this appeal; *Applies*

23 For the Mayor of London cases only

- a. Was it necessary to notify the Mayor of London about the application?
Please attach a copy of that notification YES NO
 Document provided
- b. Did the Mayor of London issue a direction to refuse planning permission?
Please attach a copy of that notification YES NO
 Document provided

Council's Reference:

I certify that a copy of this appeal questionnaire and any enclosures will be sent to the appellant or agent today.

Completed by (name)

On behalf of

STATEMENT

Do you wish to attach your statement of case?

YES NO

Document provided

Appeal Ref:	APP/L5810/A/09/2110641
Appeal by:	Mr WG Bailey
Site Address:	37 Hamilton Road Twickenham TW2 6SN

The following documents should be sent to us within 2 weeks of the 'starting date' (unless otherwise specified)

Description	No. Sent
<p>***** * The Documents Listed Below Were Uploaded With The Questionnaire Form * *****</p> <p>TITLE: 6a. Copy of the notice published DESCRIPTION: A copy of the notice published FILENAME: site notice.doc</p> <p>TITLE: 20. Has all notifications or consultations taken place? DESCRIPTION: Tfl comments FILENAME: TFL comments.pdf</p> <p>TITLE: 20. Has all notifications or consultations taken place? DESCRIPTION: EA comments FILENAME: EA comments.pdf</p> <p>TITLE: 21a. A copy of the letter with which you notified people about the appeal DESCRIPTION: notif letter FILENAME: notif letter.doc</p> <p>TITLE: 21b. A list of the people you notified and the deadline you gave for their comments DESCRIPTION: notif list FILENAME: notif list.doc</p> <p>TITLE: 21c. All representations received from interested parties. DESCRIPTION: rep1 FILENAME: rep1.pdf</p> <p>TITLE: 21c. All representations received from interested parties. DESCRIPTION: rep2 FILENAME: rep2.pdf</p> <p>TITLE: 21c. All representations received from interested parties. DESCRIPTION: rep3 FILENAME: rep3.pdf</p> <p>TITLE: 21c. All representations received from interested parties. DESCRIPTION: rep4 FILENAME: rep4.doc</p> <p>TITLE: 21c. All representations received from interested parties. DESCRIPTION: rep5 FILENAME: rep5.doc</p> <p>TITLE: 21c. All representations received from interested parties. DESCRIPTION: rep6 FILENAME: rep6.doc</p> <p>TITLE: 21c. All representations received from interested parties. DESCRIPTION: rep7</p>	

Continued...

Completed By	Marta Zieminska	Date	3 September 2009
LPA	Richmond Upon Thames London Borough Council		

PLEASE ENSURE THAT A COPY OF THIS SHEET IS ENCLOSED WHEN POSTING THE ABOVE DOCUMENTS TO US.

SUPPLEMENTARY SHEET**Questionnaire Documents (continued)**

FILENAME: rep7.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep8
FILENAME: rep8.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep9
FILENAME: rep9.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep10
FILENAME: rep10.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep11
FILENAME: rep11.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep12
FILENAME: rep12.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep13
FILENAME: rep13.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep14
FILENAME: rep14.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep15
FILENAME: rep15.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep16
FILENAME: rep16.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep17
FILENAME: rep17.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep18
FILENAME: rep18.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep19
FILENAME: rep19.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep20
FILENAME: rep20.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep21
FILENAME: rep21.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep22
FILENAME: rep22.doc

TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep23

SUPPLEMENTARY SHEET

Questionnaire Documents (continued)

FILENAME: rep23.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep24
FILENAME: rep24.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep25
FILENAME: rep25.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep26
FILENAME: rep26.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep27
FILENAME: rep27.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep28
FILENAME: rep28.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep29
FILENAME: rep29.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep30
FILENAME: rep30.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep31
FILENAME: rep31.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep32
FILENAME: rep32.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep33
FILENAME: rep33.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep34
FILENAME: rep34.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep35
FILENAME: rep35.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep36
FILENAME: rep36.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep37
FILENAME: rep37.doc
TITLE: 21c. All representations received from interested parties.
DESCRIPTION: rep38
FILENAME: rep38.doc

* The Documents Listed Below Will Follow By Post *

SUPPLEMENTARY SHEET

Questionnaire Documents (continued)

** 21f. Extracts from any relevant statutory development plan policies
** 21g. Extracts from any relevant policies which have been 'saved' by way of a
Direction under paragraph 1(3) of Schedule 8
** 21h. Extracts from any supplementary planning guidance
** 21i. Extracts from any supplementary planning document
** 21j. A list of comprehensive conditions which you consider should be imposed if
planning permission is granted.
** 21k. Any other relevant information or correspondence you consider we should know
about.

* The Documents Listed Below Are Already Enclosed *

** 6b. none received

Q 03/09

INFORMATION TO BE SENT WITH PLANNING APPEAL QUESTIONNAIRE

File Number: 08/2870/FUL

P.I.N.S. Reference: APP/L5810/ 211 0641/NWF

- ✓ Conservation Area Statement appeal site 72 adjacent (include as 'Other info') N/A
- Listing description appeal site N/A adjacent/affected by proposal N/A
- Tree Preservation Order (appeal site only) N/A

Comments from statutory agencies (external consults – include in notification)

EA, TFL

✓ Planning notice dated... 19/09/2008

Ref.nos. of current undecided planning applications (include copy of application form)

Ref.nos. of current appeals under consideration (PINS reference) 09/2110657/NWF

Development plan policies

UDP } to follow from Chms
London Plan

Supplementary planning guidance BTM
Supplementary planning document

Other relevant information (internal consults/previous appeal decisions/adjacent CA. etc.)

Conditions

- Appeal Notification letter
- Appeal Notification list
- Date by which third parties reps. must reach the Inspectorate
- Number of reps received for application (neighbour letters)
- Planning officer's report to Committee / delegated report
- Committee minutes dated.....

Statement required

to follow from Chms.

09/11/11/AP/NON

The Planning Inspectorate

Further information on us and the planning appeal system can be found on our website www.planning-inspectorate.gov.uk

For official use only
(Date received)

12-Aug-2009 15:24

PLANNING APPEAL FORM (Online Version)

Your appeal and essential supporting documents must reach the Inspectorate within 6 months of the date shown on the Local Planning Authority's decision notice (or, for 'failure' appeals, within 6 months of the date by which they should have decided the application). Before completing this form, please read our booklet 'Making your planning appeal' which was sent to you with this form.

WARNING: If any of the 'Essential supporting documents' listed in Section J are not received by us within the 6 month period, the appeal will not be accepted.

APPEAL REFERENCE: **APP/L5810/A/09/2110641**

A. APPELLANT DETAILS

The name of the person(s) making the appeal must appear as an applicant on the planning application form.

Name Mr WG Bailey (Hamilton Lofts Limited)

Address 20 Mortlake High Street
London

Phone no. 020 8392 6672

Fax no

Postcode SW14 8JN

E-mail wgb@frendcastle.co.uk

Please confirm how you wish to correspond with us: Electronically, via the email address specified above
On paper, by post.

B. AGENT DETAILS FOR THE APPEAL (if any)

Name

Address

Your reference

Phone no.

Fax no.

Postcode

E-mail

Please confirm how you wish to correspond with us: Electronically, via the email address specified above
On paper, by post.

C. LOCAL PLANNING AUTHORITY (LPA) DETAILS

Name of the LPA

Richmond Upon Thames London Borough Council

LPA's reference number

08/2870/ful

Date of the planning application

26 Aug 2008

Date of the LPA's decision (if issued)

D. APPEAL SITE ADDRESS

Address 37 Hamilton Road
Twickenham

Postcode TW2 6SN

Grid Reference: Easting 5154635 Northing 1733908

Is the appeal site within a Green Belt? YES NO

Are there any health and safety issues at, or near, the site which the Inspector would need to take into account when visiting the site? YES NO

E. DESCRIPTION OF THE DEVELOPMENT

Area of the whole appeal site
(in hectares)

0.23

Area of floor space of proposed development
(in square metres)

1494

Has the description of the development changed from that stated on the application form?
YES NO

If YES, please state below the revised wording, and enclose a copy of the LPA's agreement to the change.

Conversion of existing redundant industrial buildings into 21 flats, demolition of minor buildings and structures and construction of 6 new residential units, with 24 car parking spaces

F. REASON FOR THE APPEAL

This appeal is against the decision of the LPA to:-

Please tick **one** box only

- 1 Refuse planning permission for the development described on the application form or in Section E.
 - 2 Grant planning permission for the development subject to conditions to which you object.
 - 3 Refuse approval of the matters reserved under an outline planning permission.
 - 4 Grant approval of the matters reserved under an outline planning permission subject to conditions to which you object.
 - 5 Refuse to approve any matter required by a condition on a previous planning permission (other than those in 3 or 4 above).
- or**
- 6 Failed to give notice of its decision within the appropriate period (usually 8 weeks) on an application for permission or approval.

G. CHOICE OF PROCEDURE

There are 3 possible procedures:- written representations, hearings and inquiries. You should consider carefully which method suits your circumstances before selecting your preferred option by ticking the box.

1. THE WRITTEN REPRESENTATIONS PROCEDURE

This is normally the simplest, quickest and most straightforward way of making an appeal. The written procedure is particularly suited to small-scale developments (e.g. individual houses or small groups of houses; appeals against conditions or changes of use).

Please answer the questions below.

- a) Could the Inspector see the relevant parts of the appeal site sufficiently to judge the proposal from public land? YES NO
- b) Is it essential for the Inspector to enter the site to check measurements or other relevant facts? YES NO

If so, please explain below or on a separate sheet.

2. THE HEARING PROCEDURE

This procedure is likely to be suited to more complicated cases which require detailed discussion about the merits of a proposal. At the hearing the Inspector will lead a discussion on the matters already presented in the written statements and supporting documents. Although you may indicate a preference for a hearing, the Inspectorate must also consider that your appeal is suitable for this procedure.

Please answer the question below.

- a) Is there any further information relevant to the hearing which you need to tell us about? If so please explain below. YES NO

3. THE INQUIRY PROCEDURE

This is the most formal of procedures. Although it is not a court of law the proceedings will often seem to be quite similar, as the parties to the appeal will usually be legally represented and expert witnesses may be called to give evidence. Although you may indicate a preference for an inquiry the Inspectorate must also consider that your appeal is suitable for this procedure.

Please answer the questions below.

- a) How long do you estimate the inquiry will last? No. of days
(Note: We will take this into consideration, but please bear in mind that our estimate will also be informed by others' advice and our own assessment.)
- b) How many witnesses do you intend to call? No. of witnesses
- c) Is there any further information relevant to the inquiry which you need to tell us about? If so, please explain below. YES NO
Please continue on a separate sheet if necessary.

H. GROUNDS OF APPEAL

If you have chosen the written representations procedure, your **FULL** grounds of appeal must be made, otherwise we will return the appeal form.

If you have requested a hearing or an inquiry, you do not have to provide your full grounds of appeal. You can provide only a brief outline of your grounds, but it must be sufficiently detailed and comprehensive enough to enable the LPA to prepare their case.

Refer to our booklet 'Making your planning appeal' for help.

Please continue on a separate sheet if necessary.

Do you intend to submit a planning obligation (a section 106 agreement or a unilateral undertaking) with this appeal? YES NO

I. (part one) APPEAL SITE OWNERSHIP DETAILS

We need to know who owns the appeals site. If you do not own the appeal site or only own a part of it, we need to know the name(s) of the owner(s) or part owner(s). and be sure that you have told them that you have made an appeal. YOU MUST TICK WHICH OF THE CERTIFICATES APPLIES. Please read the enclosed *Guidance Notes* if in doubt.

If you are the sole owner of the whole appeal site, certificate A will apply: Please tick **one** box only

CERTIFICATE A

I certify that, on the day 21 days before the date of this appeal, nobody except the appellant, was the owner (see Note (i) of the *Guidance Notes* for a definition) of any part of the land to which the appeal relates:

OR

CERTIFICATE B

I certify that the appellant (or the agent) has given the requisite notice (see the *Guidance Notes*) to every one else who, on the day 21 days before the date of this appeal, was the owner (see Note (i) of the *Guidance Notes* for a definition) of any part of the land to which the appeal relates, as listed below:

Owner's name	Address at which the notice was served	Date the notice was served
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

CERTIFICATES C & D

If you do not know who owns all or part of the appeal site, complete either Certificate C or Certificate D enclosed with the accompanying *Guidance Notes* and attach it to the appeal form.

I (part two) AGRICULTURAL HOLDINGS CERTIFICATE

We also need to know whether the appeal site forms part of an agricultural holding. Please tick either (a) or (b).

- (a) None of the land to which the appeal relates is, or is part of, an agricultural holding:

OR

- (b) The appeal site is, or is part of, an agricultural holding and the appellant (or the agent) has given the requisite notice to every person (other than the appellant) who, on the day 21 days before the date of the appeal, was a tenant of an agricultural holding on all or part of the land to which the appeal relates as listed below:

Tenant's name	Address at which the notice was served	Date the notice was served
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

J. ESSENTIAL SUPPORTING DOCUMENTS

You **must** send the documents listed 1-7 below with your appeal form.
Please tick the boxes to show which documents you are enclosing.

- 1 A copy of the original **planning application** sent to the LPA.
- 2 A copy of the **site ownership certificate** and **agricultural holdings certificate submitted** to the LPA
at application stage (this is usually part of the LPA's planning application form).
- 3 A copy of the **LPA's decision notice** (if issued). Or, in the event of the failure of the LPA to give a decision, if possible please enclose a copy of the LPA's letter in which they acknowledged the application.
- 4 A **site plan** (preferably on a copy of an Ordnance Survey map at not less than 10,000 scale) showing the general location of the proposed development and its boundary. This plan should show two named roads so as to assist identifying the location of the appeal site or premises. The application site should be edged or shaded in red and any other adjoining land owned or controlled by the appellant (if any) edged or shaded blue.
- 5 Copies of all **plans, drawings and documents** sent to the LPA as part of the application. The plans and drawings should show all boundaries and coloured markings given on those sent to the LPA. Please number them clearly and list the numbers here or on a separate sheet:
- 6 Copies of any **additional plans, drawings and documents** sent to the LPA but which did not form part of the original application (e.g. drawings for illustrative purposes). Please number them clearly and list the numbers here or on a separate sheet:
- 7 A copy of the **design and access statement** sent to the LPA (if required)

You must send copies of the following, if appropriate:

- 8 Additional plans, drawings or documents relating to the application but **not previously seen by the LPA**. Please number them clearly and list the numbers here or on a separate sheet:
- 9 Any relevant **correspondence** with the LPA. Including any supporting information submitted with your application in accordance with the list of local requirements.
- 10 If the appeal is against the LPA's refusal or failure to approve the **matters reserved under an outline permission**, please enclose:
 - (a) the relevant outline application;
 - (b) all plans sent at outline application stage;
 - (c) the original outline planning permission.
- 11 If the appeal is against the LPA's refusal or failure to decide an application which relates to a **condition**, we must have a copy of the original permission with the condition attached.
- 12 A copy of any **Environmental Statement** plus certificates and notices relating to publicity (if one was sent with the application, or required by the LPA).

K. OTHER APPEALS

If you have sent other appeals for this or nearby sites to us and these have not been decided, please give details and our reference numbers.

L. CHECK SIGN AND DATE

(All supporting documents must be received by us within the 6 month time limit)

I confirm that I have sent a copy of this appeal form and relevant documents to the LPA (*if you do not your appeal will not normally be accepted*).

I confirm that all sections have been fully completed and that the details of the ownership (section I) are correct to the best of my knowledge.

Signature

Date

12 August 2009

Name (in capitals) Mr WG Bailey

On behalf of (if applicable)

The gathering and subsequent processing of the personal data supplied by you in this form, is in accordance with the terms of our registration under the Data Protection Act 1998. Further information about our Data Protection policy can be found on our website under "Privacy Statement."

M. NOW SEND

• **1 COPY to the LPA**

• **1 COPY for you to keep**

Send a copy of the appeal form to the address from which the decision notice was sent (or to the address shown on any letters received from the LPA). There is no need to send them all the documents again, send them any supporting documents not previously sent as part of the application. If you do not send them a copy of this form and documents, we may not accept your appeal.

WHEN WE RECEIVE YOUR APPEAL

We will:

- 1) Tell you if it is valid and who is dealing with it.
- 2) Tell you and the LPA the procedure for your appeal.
- 3) Tell you the timetable for sending further information or representations.
- 4) Tell you about the arrangements for the site visit, hearing or inquiry.
- 5) At the end of the appeal process, the Inspector will give the decision, and the reasons for it, in writing.

YOU MUST KEEP TO THE TIMETABLE

If information or representations are sent late we may disregard them. They will not be seen by the Inspector but will be sent back to you.

N. APPEAL DOCUMENTS

We will not be able to validate the appeal until all the necessary supporting documents are received.

Please remember that all supporting documentation needs to be received by us within the appropriate deadline for the case type. If forwarding the documents by email, please send to **appeals@pins.gsi.gov.uk**. If posting, please enclose the section of the form that lists the supporting documents and send it to PO Box 2606, Bristol, BS1 9AY.

You will not be sent any further reminders.

Please ensure that anything you do send by post or email is clearly marked with the reference number:

APP/L5810/A/09/2110641

Please ensure that a copy of your appeal form and any supporting documents are sent to the local planning authority.

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*****
* The Documents Listed Below Will Follow By Post *
*****
===== ESSENTIAL SUPPORTING DOCUMENTS =====
** 01. A copy of the original planning application sent to the LPA.
** 02. A copy of the site ownership certificate and agricultural holdings certificate
submitted to the LPA at application stage (these are usually part of the LPA's
planning application form).
** 04. A site plan (preferably on a copy of an Ordnance Survey map at not less than
10,000 scale) showing the general location of the proposed development and its
boundary. This plan should show two named roads so as to assist identifying the
location of th
** 05. Copies of all plans, drawings and documents sent to the LPA as part of the
application. The plans and drawings should show all boundaries and coloured markings
given on those sent to the LPA.
** 05i. A list of all plans, drawings and documents (stating drawing numbers) submitted
with the application to the LPA.
** 06. Copies of any additional plans, drawings and documents sent to the LPA but which
did not form part of the original application (e.g. drawings for illustrative
purposes).
** 06i. A list of all plans, drawings and documents (stating drawing numbers) which did
not form part of the original application.
** 07. A copy of the design and access statement sent to the LPA (if required).
** 09. Any relevant correspondence with the LPA. Including any supporting information
submitted with your application in accordance with the list of local requirements.
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